



**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HEALTH, COMMUNITY DEVELOPMENT, GENDER,
ELDERLY AND CHILDREN**

**Community Development Training Institutes (CDTIs)
Buhare, Mlale, Ruaha, Monduli, Rungemba and Uyole**

APPLICATION FORM

FOR

**Admission into Certificate and Ordinary Diploma Programs in
Community Development for Academic Year 2017/2018**

1.1 Completion of the form:

Read this application form carefully before filling it. Forms are to be completed in two copies using BLOCK LETTERS and be returned to the Institute of your choice through the address provided below.

1.2 Entry Requirements:

Candidates wishing to be enrolled to pursue either A BASIC TECHNICIAN CERTIFICATE (NTA LEVEL 4) or TECHNICIAN CERTIFICATE (NTA LEVEL 5) or AN ORDINARY DIPLOMA (NTA LEVEL 6) in Community Development programme have to fulfill the general minimum entrance requirements specific to each academic program as stipulated here-under:-

1.2.1 Minimum Entry Qualifications for an Ordinary Diploma (NTA LEVEL6) Program:

NTA Level 5 in Community Development or its equivalent of not less than PASS class obtained from a college or institute which is fully registered by the National Council for Technical Education (NACTE).

1.2.2 Minimum Entry Qualifications for Technician Certificate (NTA LEVEL 5) Program:

Basic Technician Certificate (NTA Level 4) in Community Development or other relevant field of not less than **PASS** class obtained from a college or institute which is fully registered by the National Council for Technical Education (NACTE).

OR

At least One principal and pass in the Advanced Certificate of Secondary Education Examination (ACSEE) or equivalent as based on the National Examination Council of Tanzania grades (**Note:** Principal level passes in Divinity/Islamic Knowledge are not counted).

1.2.3 Minimum Entry Qualifications for Basic Technician Certificate (NTA LEVEL 4) Program:

Certificate of Secondary Education Examination (CSEE) with a minimum average pass of D grade in FOUR subjects.

OR

Holder NATIONAL VOCATIONAL AWARD (NVA) Level 3 from Vocational Education Training Authority (VETA) in any field.

1.3 Documents to be enclosed with:

You should include the following when sending your application:

- i. Duly filled application form
- ii. Copies of Certificate or Advanced Certificate of Secondary Education Examination (CSEE or ACSE)
- iii. Copies of any other academic qualification(s) Certificates if any
- iv. Copy of birth certificate
- v. Original Bank Pay-in slip of a non-refundable **Application and Verification fee of Tsh. 30,000/-**.
- vi. Two recent passport size photographs

1.4 Dates of submission

The deadline for receiving applications is **20th AUGUST, 2017**

2.0 APPLICANT'S PERSONAL RECORDS

Surname: Other Names:
 Date of Birth: Place of Birth:
 Sex: Male { } Female { } Marital Status
 Nationality:
 Postal Address:
 E-mail Address: Tel. No:.....

3.0 PROGRAMMES OFFERED (Please tick the Appropriate Course):

An Ordinary Diploma Community Development (NTA Level 6)	
Technician Certificate Community Development (NTA Level 5)	
Basic Technician Certificate Community Development (NTA Level 4)	

**NB: Mlale, Uyole and Ruaha CDTIs offer NTA Level 4 and 5 only.
 Rungemba CDTI is for female applicants only.**

4.0 ACADEMIC QUALIFICATIONS:

4.1 Primary School Education

School Name:	
Year of completion:	
District:	
Region:	
Country:	

4.2 Secondary School Qualifications

Certificate of Secondary Education	Advanced Certificate of Secondary Education
School Name:	School Name:
Country:	Country:
Index Number:	Index Number:
Year of Completion:	Year of Completion:
Number of Subjects of Subjects Passed:	Number of Subjects of Subjects Passed:

4.3 Post Secondary School Education

Course Description:	Year of Completion:		
Institute /College name:	Index number:		
Country:	Award:		
Relevant subjects passed			
<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

5.0 Next of Kin

- i. Full Name:.....
- ii. Relationship (e.g father/mother/brother/sister e.t.c).....
- iii. Contact Address.....
- iv. District:..... Region:.....
- v. Phone No:.....
- vi. E-mail Address:.....

Please submit your application form to one of the following addresses according to your choice:

The Admission Office; Mlale CDTI, P. O. Box 86, SONGEA.	The Admission Office; Uyole CDTI, P. O. Box 1343, MBEYA.	The Admission Office; Buhare CDTI, P. O. Box 190, MUSOMA.
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The Admission Office; Ruaha CDTI, P. O. Box 254, IRINGA.	The Admission Office; Rungemba CDTI, P. O. Box 6, MAFINGA.	The Admission office; Monduli CDTI, P. O. Box 45, MONDULI.
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Payment should be made into one of the following the following accounts according to your above selection:

Mlale CDTI Bank: NMB Songea Acct. No: 6182300241	Uyole CDTI Bank: NMB Mbalizi Road Acct. No. 6102301100	Buhare CDTI Bank: NMB Musoma Acct. No. 30301100002
Ruaha CDTI Bank: NMB Iringa Acct. No: 6052300505	Rungemba CDTI Bank: NMB Mafinga Acct. No. 60201601551	Monduli CDTI Bank: NMB Monduli Acct. No. 41301100018

6.0 DECLARATION BY THE CANDIDATE:

I hereby certify that the information in this application form is accurate and complete.

Signature of Applicant Date

6.0 FOR OFFICIAL USE ONLY:

Date of receipt:..... Reference number:

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**MINISTRY OF HEALTH, COMMUNITY DEVELOPMENT, GENDER, ELDERLY AND CHILDREN
MLALE, RUAHA, RUNGEMBA, MONDULI, UYOLE AND BUHARE TRAINING INSTITUTES FEE STRUCTURE**

A: DIRECTLY PAYABLE TO THE INSTITUTE

Level	Tuition Fee	Registration Fee	Identity card	Accommodation (Boarding and Lodging when available)	Wear and Tear	Medical Contribution (NHIF)	First Aid (non refundable)	NACTE Quality Assurance Fee	Examination Fee	Certification (Certificates + transcript)	Total
Ordinary Diploma (NTA Level 6)	700,000	15,000	10,000	200,000	10,000	50,400	10,000	15,000	30,000	15,000	1,055,400
Technician Certificate (NTA Level 5)	700,000	15,000	10,000	200,000	10,000	50,400	10,000	15,000	30,000	15,000	1,055,400
Basic Technician Certificate (NTA Level 4)	600,000	15,000	10,000	200,000	10,000	50,400	10,000	15,000	30,000	15,000	955,400

B. DIRECTLY PAYABLE TO STUDENTS

Meals	Field Allowance	Books and Stationery
850,000	300,000	150,000

C: DIRECTLY PAYABLE TO STUDENTS ORGANIZATION

Students Organization Annual Fee	10,000
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