



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HEALTH, COMMUNITY DEVELOPMENT, GENDER,
ELDERLY AND CHILDREN

Community Development Technical Training Institutes (CDTTIs)
Mabughai and Misungwi

APPLICATION FORM

FOR

Admission into Certificate and Ordinary Diploma Programs in Civil
Engineering and Community Development for Academic Year

2018/2019

1.1 Completion of the form:

Read this application form carefully before filling it. Forms are to be completed in two copies using BLOCK LETTERS and be returned to the Institute of your choice through the address provided below.

1.2 Entry Requirements:

Candidates wishing to be enrolled to pursue either A BASIC TECHNICIAN CERTIFICATE or TECHNICIAN CERTIFICATE (NTA LEVEL 4) or TECHNICIAN CERTIFICATE (NTA LEVEL 5) or AN ORDINARY DIPLOMA (NTA LEVEL 6) in Civil Engineering and Community Development programs have to fulfill the general minimum entrance requirements specific to each academic program as stipulated here-under:-

1.2.1 Minimum Entry Qualifications for an Ordinary Diploma (NTA LEVEL6) Program:

Technician Certificate (NTA Level 5) in Civil Engineering and Community Development, or its equivalent of not less than PASS class obtained from a college or institute which is fully registered by NACTE.

1.2.2 Minimum Entry Qualifications for Technician Certificate (NTA LEVEL 5)

Program: Basic Technician Certificate (NTA Level 4) in Civil Engineering and Community Development or other relevant field of not less than **PASS** class obtained from a college or institute which is fully registered and accredited by National Council for Technical Education (NACTE).

OR

One principal and One Subsidiary passes in appropriate subjects in the A.C.S.E.E. or equivalent in **Physics, Mathematics and Chemistry** as based on the National Examination Council of Tanzania grades (**Note:** Principal level passes in Divinity/Islamic Knowledge are not counted).

1.2.3 Minimum Entry Qualifications for Basic Technician Certificate (NTA LEVEL 4)

Program: Certificate of Secondary Education Examination (CSEE) with a minimum average pass of D grade in FOUR subjects, TWO of which **MUST** either be Mathematics, Physics/Engineering Science, Chemistry or English language.

OR

Certificate of Secondary Education Examination (CSEE) with a minimum average of D grade in any FOUR Subjects (passes in Divinity/Islamic Knowledge are not counted) and NATIONAL VOCATIONAL AWARD (NVA) Level 3 from Vocational Education Training Authority (VETA) in relevant field.

1.3 Documents to be enclosed with:

You should include the following when sending your application:

- i. Duly filled application form
- ii. Copies of Certificate or Advanced Certificate of Secondary Education Examination (CSEE or ACSE)
- iii. Copies of any other academic qualification(s) Certificates if any
- iv. Copy of birth certificate
- v. Original Bank Pay-in slip of a non-refundable **Application and Verification fee of TSH. 30,000/-.**
- vi. Two recent passport size photographs

1.4 Dates of submission

The deadline for receiving applications is **30th MAY, 2018**

2.0 APPLICANT’S PERSONAL RECORDS

Surname: Other Names:.....
 Date of Birth: Place of Birth:
 Sex: Male { } Female { } Marital Status
 Nationality:
 Postal Address:
 Email Address: Tel. No:.....

3.0 PROGRAMMES OFFERED (Please tick the Appropriate Course):

An Ordinary Diploma in Civil Engineering and Community Development (NTA Level 6)	
Technician Certificate in Civil Engineering and Community Development (NTA Level 5)	
Basic Technician Certificate in Civil Engineering and Community Development (NTA Level 4)	

4.0 ACADEMIC QUALIFICATIONS:

4.1 Primary School Education			
School Name:			
Year of completion:			
District:			
Region:			
Country:			
4.2 Secondary School Qualifications			
Certificate of Secondary Education		Advanced Certificate of Secondary Education	
School Name:		School Name:	
Country:		Country:	
Index Number:		Index Number:	
Year of Completion:		Year of Completion:	
Number of Subject Passed “O” Level:		Subject Passed “A” – Level:	
4.3 Post Secondary School Qualifications			
Course Description:		Year of Completion:	
Institute /College name:		Index number:	
Country:		Award:	
Relevant subjects passed			
<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

5.0 Next of Kin

- i. Full Name:.....
- ii. Relationship (e.g father/mother/brother/sister e.t.c).....
- iii. Contact Address.....
- iv. District:..... Region:.....
- v. Phone No:.....
- vi. Email Address:.....

Please submit your complete application form to following addresses according to your choice:

**The Admission Office,
Mabughai CDTTI,
P. O. Box 111,
LUSHOTO**

**The Admission Office,
Missungwi CDTTI,
P.O. Box 2799,
MWANZA**

Payment should be made into one of the following accounts according to your above selection:

Mabughai CDTTI

Bank: NMB
Acct. Name: Uzalishaji Mabughai CDTTI
Acct. No: 41602301399

Misungwi CDTTI

Bank: NMB
Acct. Name: CDTTI Mafunzo
Acct. No: 31301100002

6.0 DECLARATION BY THE CANDIDATE:

I hereby certify that the information in this application form is accurate and complete.

Signature of Applicant Date

6.0 FOR OFFICIAL USE ONLY:

Date of receipt:..... Reference number:

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**MINISTRY OF HEALTH, COMMUNITY DEVELOPMENT, GENDER ELDERLY AND CHILDREN
MISUNGWI AND MABUGHAI COMMUNITY DEVELOPMENT TECHNICAL TRAINING INSTITUTES
FEE STRUCTURES FOR 2018/2019 ACADEMIC YEAR (All Amounts in TZS)**

A: DIRECTLY PAYABLE TO INSTITUTE

LEVEL	Tuition Fee	Registration Fee	Identity Card	Accommodation (Boarding and Lodging when available)	Wear and Tear	Medical Contribution (NHIF)	First Aid (Non refundable)	NACTE Quality Assurance Fee	Workshop Practice Fee	Examination Fee	Certification (certificate + transcript)	TOTAL
ORDINARY DIPLOMA (LEVEL 6)	700,000	15,000	10,000	200,000	10,000	50,400	10,000	15,000	130,000	30,000	15,000	1,185,400
TECHNICIAN CERTIFICATE (NTA LEVEL 5)	700,000	15,000	10,000	200,000	10,000	50,400	10,000	15,000	130,000	30,000	15,000	1,185,400
BASIC TECHNICIAN CERTIFICATE (NTA LEVEL 4)	600,000	15,000	10,000	200,000	10,000	50,400	10,000	15,000	130,000	30,000	15,000	1,085,400

B: DIRECTLY PAYABLE TO STUDENTS

Meals	Field Allowance	Books and Stationery
850,000	300,000	150,000

C: DIRECTLY PAYABLE TO STUDENTS ORGANIZATION

Student Organization Annual Fee	10,000
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